

PURCHASE REQUEST
OFFICE OF THE SOLICITOR GENERAL
(Agency)

Department: **ADMINISTRATIVE DIVISION** PR No. 023-11-233 Date: November 22, 2023
Section: _____ SAI No. _____ Date: _____

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount																										
	Lot	<p>PROCUREMENT FOR SIX MOTORCYCLES OF THE OFFICE OF THE SOLICITOR GENERAL FOR CY 2023:</p> <p>The motorcycle is expected to aid Process Servers and Administrative Assistants of the OSG to quickly: a) file and serve pleadings; and b) deliver/dispatch pertinent documents to different government agencies and private entities</p> <p>Minimum Technical Specifications: Type/Category: Automatic or CVT/Scooter Displacement: At least 150cc but not exceeding 200cc Length: At least 1919mm but not exceeding 2000mm Width: At least 678mm but not exceeding 800mm Height: At least 1062mm but not exceeding 1160mm Curb Weight: At least 113kgs but not exceeding 135kgs Engine: Liquid cooled, 4-stroke, SOHC, 4-valve Starting System: Electric Engine Oil Capacity: At least 0.8 liter but not exceeding 1.0 liter Fuel Supply System: Fuel injection Fuel Type: Gasoline Transmission Type: Automatic Tire Type (Front and Rear): Radial Tubeless Model: 2022/2023 Warranty: At least one year or 12,000kms, whichever comes first</p> <p><i>Terms of Delivery:</i> Units shall be delivered at the Office of the Solicitor General within 30 days after receipt of Notice to Proceed.</p> <p><i>Terms of Payment:</i> Payment within 30 days from completion of delivery, issuance of Inspection and Acceptance Report by the OSG, and submission of all other required documents, if any.</p> <p><i>Please see attached Terms of Reference (TOR):</i> <i>Technical Specifications / Terms of Reference:</i></p> <table border="0"> <tr> <td>*Function</td> <td>*Fuel Type</td> </tr> <tr> <td>*Performance</td> <td>*Transmission Type</td> </tr> <tr> <td>*Environmental Interface</td> <td>*Tire Type (Front and Rear)</td> </tr> <tr> <td>*Type/Category/Transmission</td> <td>*Model</td> </tr> <tr> <td>*Displacement</td> <td>*Warranty</td> </tr> <tr> <td>*Length</td> <td>*Inclusions</td> </tr> <tr> <td>*Width</td> <td>*Accessories</td> </tr> <tr> <td>*Height</td> <td>*Compliance with government guidelines / regulations</td> </tr> <tr> <td>*Curb Weight</td> <td>*Other requirements</td> </tr> <tr> <td>*Engine</td> <td>*Terms of Delivery</td> </tr> <tr> <td>*Starting System</td> <td>*Terms of Payment</td> </tr> <tr> <td>*Engine Oil Capacity</td> <td></td> </tr> <tr> <td>*Fuel Supply System</td> <td></td> </tr> </table> <p>Attached: Memorandum from ASG Maria Hazel P. Valdez-Acantilado, TWG Chairperson and Approved Terms of Reference (TOR) from the Technical Working Group of Motorcycles</p>	*Function	*Fuel Type	*Performance	*Transmission Type	*Environmental Interface	*Tire Type (Front and Rear)	*Type/Category/Transmission	*Model	*Displacement	*Warranty	*Length	*Inclusions	*Width	*Accessories	*Height	*Compliance with government guidelines / regulations	*Curb Weight	*Other requirements	*Engine	*Terms of Delivery	*Starting System	*Terms of Payment	*Engine Oil Capacity		*Fuel Supply System		1	Php 1,008,000.00 VAT INCLUSIVE	Php 1,008,000.00
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NOV 22 2023
BY: *[Signature]* 5:20 PM
FUNDS AVAILABLE:
[Signature]
BERNARDO M. LIM
SOLICITOR GENERAL

Amount In Words: **One Million Eight Thousand Pesos Only** Php 1,008,000.00

Purpose: **For Bidding**

Prepared By:	Recommending Approval:	Approved by:
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
SHERA JANE B. SOLON Administrative Officer V	EDITHA R. BUENDIA Director IV, HRMAS	MENARDO I. GUEVARRA Solicitor General